



Ripon Children's Learning Center

Parent Enrollment Checklist

Required Enrollment Materials

These forms are required for each child enrolling in the program. Each form must be completed, signed and submitted to the center before care can be provided unless noted otherwise.

____ Emergency Card (yellow)

____ Child Care Enrollment

____ Health History and Emergency Care Plan

____ Child Health Report and Immunization Record (within 30 days of enrollment)

____ Intake for Under 2 Years -OR- Intake for Over 2 Years

____ Registration Fee

____ Tuition Deposit

____ CACFP Household Size Income Statement

If over the income limit, please complete name(s) of children, and write Over Income Limit in the household member list box, sign and date)

____ Authorized Pick-Up List

____ Child Schedule Form/Tuition agreement

____ Media Release Form

____ Tuition Express Form

Optional Enrollment Materials

We will let you know if any of these are required for your child. Each form must be completed, signed and submitted to the center.

____ Alternate Arrival/Departure Agreement

____ Medication/Sunscreen/Bug Spray Form